

16 October 2006

Dear Councillor

SAFFRON WALDEN TOWN CENTRE MANAGEMENT WORKING GROUP

A meeting of the Saffron Walden Town Centre Management Working Group will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 24 October 2006 at 3.30 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 29 August 2006 (attached).
- 3 Business arising.
- 4 Review the minutes of the North Area Panel (attached)
- 5 Findings and recommendations from the Bus Survey recently undertaken by LA21 and Saffron Walden Initiative – Paul Garland
- 6 Review of the draft scheme drawings of Market Square works and issues arising from this – Chris Stoneham.- (These drawings will be posted to Working Group members in advance of the meeting)
- 7 Report back from the Market Square Working Group – Sarah Saward. - (Contact reports from the Market Square Working Group meetings are attached)
- 8 Update on repairs to the Cross Street Culvert/ Hill Street works – Chris Stoneham
- 9 Any other items that the Chairman considers to be urgent.

To:- Councillors P Boland, R F Freeman, M A Hibbs, **S C Jones**, A J Ketteridge, and VJ T Lelliott.

Lead Officer: Sarah Saward

Committee Officer: Maggie Cox

